

Hamline University  
Disability Services Office

Guidelines for Documenting Psychological Disabilities

The Disability Services Office at Hamline University arranges reasonable accommodations for students with diagnosed psychological disabilities. Psychological disabilities include but are not limited to: Depressive Disorders, Post-Traumatic Stress Disorder, Bipolar Disorder, and Dissociative Disorders. To determine eligibility for accommodations and services, this office requires current and comprehensive documentation of the disability from the diagnosing psychiatrist, psychologist, or other qualified licensed professional. Disability documentation and related information will be kept in a confidential file in the Disability Services office.

The following guidelines are provided in the interest of assuring that the evaluation and report are appropriate for eligibility and identifying reasonable accommodations. Documentation must show the current impact of the disability. The age of acceptable documentation is dependent upon the stability of the disorder and the current functioning of the student.

The documentation must:

1. Be prepared by an appropriately trained and credentialed health care professional (psychiatrist, psychologist, neuropsychologist or other licensed mental health or medical professional);
2. Sta